



**Commonwealth
Standards
Network**



6 October 2019

Subject: Invitation and draft agenda for Commonwealth Standards Network annual meeting Africa session

Dear Commonwealth Standards Network contact,

This year, the CSN annual meetings are being held as regional online sessions to accommodate time zone differences across the Commonwealth. I am writing to invite you to attend the CSN annual meeting Africa regional session that will take place online at **1pm on Tuesday 13th October (GMT +1)**.

This meeting will be an important opportunity for participants to be updated on CSN progress and it will be crucial for us to gather feedback on how the CSN can potentially adjust the work programme to best support COVID-19 interventions.

Draft Agenda (1hr meeting)

1. CSN Draft Terms of Reference
2. CSN General updates
3. CSN Regional updates with Technical Assistance presentations
4. Potential CSN COVID-19 assistance (attendees invited to provide suggestions)
5. ISO Good Standardization Practice audits
6. AOB

- Join Zoom Meeting: <https://zoom.us/j/94514491528>
- Meeting ID: 945 1449 1528
- Find your local number: <https://zoom.us/u/ackpYFjSr>
- Join by SIP: 94514491528@zoomcrc.com

I look forward to discussing how the CSN can develop to best suit the needs of its members during these challenging times.

Yours faithfully,

Ben Hedley

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